Tax Institute 2012

The Internal Revenue Service and the Delaware Division of Revenue are proud to sponsor the 36th Annual Federal and State Tax Institutes. The Institutes consist of presentations for tax-return preparers and practitioners and are offered at three Delaware locations during December 2012.

The Internal Revenue Service and the Delaware Division of Revenue are jointly sponsoring the Institutes. The goal of the institutes is to update, clarify, and explain federal and state tax law reporting requirements and any new tax law developments.

Earn up to 8 CPE Credits

SCHEDULED TOPICS:

- Delaware Personal Tax
- Delaware Business Tax
- Maryland Tax Updates
- 2012 Business and Individual Tax Updates
- IRS Campus Compliance Videoconference
- Identity Theft
- Circular 230 and Office of Professional Responsibility DVD Presentation

DVD PRESENTAION & VIDEO CONFERENCE:

- Ethics DVD presentation qualifies for 2 CPE credits for EAs, RTRPs, and Pennsylvania CPAs
- Delaware CPAs will receive 2 CPE credits as "other"
- IRS Campus Compliance is a videoconference

MATERIALS & LAPTOP USAGE:

Tax Institute materials will not be provided in book format this year. Instead, attendees will receive a paper notepad and a CD containing speakers' presentations and notes.

Laptops will not be provided but please feel free to bring your own if you wish to view the CD during the Tax Institute.

Division of Revenue is not responsible for lost or damaged laptops or for supplying batteries, charging stations or extension cords.

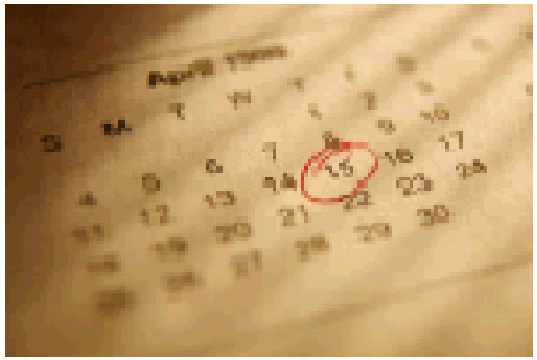
CPE CREDITS:

Full-time attendance at all sessions is required to earn the maximum credits allowed.

- CPAs can earn a maximum of eight (8) credits.
- EAs can earn a maximum of seven (7) credits.
- RTRPs can earn a maximum of seven (7) credits.

Note: CPAs, Attorneys, and others licensed by state boards/organizations should check with their respective boards/organizations to determine if these credits apply toward their continuing education requirements.

WELCOME TO THE 36th ANNUAL FEDERAL AND STATE TAX INSTITUTES



Sponsored by the Internal Revenue Service and the Delaware Division of Revenue

Internal Revenue Service
United States Department of the Treasury

Delaware Division of Revenue

Tax Institute 2012

DIRECTIONS:

University of Delaware - New Castle County
Clayton Hall

Take I-95 to exit 1B, Merge onto Route 896 North (S. College Ave) towards Newark, at the dead end turn left onto Main St., continue following 896 by making a right onto New London Rd. and then a right onto Pencader Way.

Dover Downs - Kent County
www.doverdowns.com

Conference Center is located on the Northbound side of Route 13, at Dover Downs Raceway.

Rehoboth Beach - Sussex County
Convention Center

From DE-1 take Rehoboth Ave/DE-1 Alt E. Make a left onto 2nd Street, then a left onto Rehoboth Ave. The convention center is located at 229 Rehoboth Avenue.

SPEAKERS:

Internal Revenue Service

Narina Bchtikian, Sr. Stakeholder Liaison
Steve Connor, Stakeholder Liaison
Laura Fulmer, PCCS Chief Planning and Analysis

Belfint, Lyons & Shuman, P.A.

Jordon Rosen, CPA, Director
Kathryn S. Schultz, CPA, Principal

Delaware Division of Revenue

Patrick Carter, Director of Revenue
James Stewart, Asst. Director, Personal Income Tax
Michael Smith, Asst. Director, Office of Business Tax

Maryland Revenue Administration Division

Wallace Eddleman, Deputy Director, Revenue Administration Division
Chris Kolb, Manager - Taxpayer Media and Education

FEE: $40.00

The registration fee for the Tax Institute is $40.00 and includes materials, continental breakfast, and a certificate of completion. Registration and check-in start at 7:30 a.m. The Institute begins **promptly** at 8:00 a.m. and ends at 4:30 p.m.

LUNCH:

A Sandwich and Salad Buffet will be available for an additional $22.00 at the Clayton Hall, New Castle location *only*.

REGISTRATION:

Complete the attached form and register using one of the following payment options: Check or Money Order. Payment should by payable to the **Delaware Division of Revenue** and mailed to the address on the form.

Mail-in registrations **must** be received by Nov. 16, 2012 prior to the Institute. Late registrations will be accepted on a space-available basis.

CHANGES:

You may change your registration from one location to another only when space is available. Only one change per registration is allowed. To change your registration, submit a written request at least five working days before the earlier of the three Tax Institute dates.

WITHDRAWALS AND REFUNDS:

Withdrawal and refund requests must be submitted in writing. If written notice is received at least five working days before the Tax Institute for which you are registered, the registration fee, will be refunded. No refund will be made after that time. Stopping payment on checks for registration does not constitute an official withdrawal, and there is a $30 charge for dishonored checks.

CANCELLATION:

We reserve the right to amend or cancel the Tax Institute. In the event of cancellation, you will receive a full refund.

Registration Form

PLEASE REGISTER ONLY ONE PERSON PER FORM.
Photocopy this form as necessary. Payment must accompany this form. For more information, please call (302) 577-8688.

Please indicate the date and location of the Tax Institute you prefer. Registration Fee is $40.00.

- ☐ **Mon., December 3, 2012 - Convention Center, Sussex**
- ☐ **Tues., December 4, 2012 - Dover Downs, Kent**
- ☐ **Wed., December 5, 2012 - Clayton Hall, New Castle**
- ☐ **Check Here To Purchase Lunch ($22.00) *New Castle Only***

Name (Attendee)

Mailing Address

Telephone

E-Mail Address

PTIN# (Required to receive credits)

Please check one of the following:

- ☐ **CPA**
- ☐ **Registered Tax Return Preparer**
- ☐ **Enrolled Agent**
- ☐ **Other** _____

METHOD OF PAYMENT

Check ☐ or Money Order ☐

PAYABLE TO: Delaware Division of Revenue
820 N. French Street
Wilmington, DE 19801
Attn: Carol P. Thomas