

ACCOUNT NUMBER	TAX PERIOD ENDING	DUE ON OR BEFORE	BUSINESS CODE GROUP DESCRIPTION
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**BUSINESS NAME AND ADDRESS**

TAXABLE BASIS	
_____ X .08 = \$ _____	
TAXABLE RENTALS RECEIVED	
	<b>\$ .00 AMOUNT DUE</b>

AUTHORIZED SIGNATURE	I declare under penalties of perjury, that this is a true, correct and complete return.	DATE	TELEPHONE NUMBER
If desired, provide an e-mail address where we may contact you regarding this return.		E-MAIL ADDRESS	

**Mail This Form With Remittance Payable To:**  
 Delaware Division of Revenue  
 P.O. Box 2340, Wilmington, DE 19899-2340  
 For questions, call (302) 577-8780

CUT ALONG THIS LINE AND SEND THE ABOVE PORTION WITH ANY PAYMENT DUE

**LICENSE/EXCISE TAX RETURN - MONTHLY**

Complete the return above, sign, date and file by the due date. You may file all monthly or quarterly returns at the end of the year if no tax is due on any of the returns.

**To Update Your Contact/Business Information on File with Revenue:** [Remit a License Request for Change form](#)  
**To Change Tax Information You've Already Reported:** [Remit an Amended return](#)

**SPECIFIC LINE INSTRUCTIONS**

**PLEASE NOTE: THE DIVISION OF REVENUE REQUIRES ROUNDING OF ALL AMOUNTS ON ALL GROSS RECEIPTS RETURNS.**

- Line 1. - Enter the total amount of Taxable Rents Received for the month where indicated on the return.
- Line 2. - Multiply this amount by 8% (.08) and enter the result in the Amount Due block.
- Line 3. - This is the amount of tax due and payable with the filing of this return. Sign and date the return and provide your telephone number. Cut along the line provided and mail the form with remittance due to the address on the return.

**If you have not already renewed this year's business license, do it now to avoid a \$200 penalty.  
 Go to [www.delaware.gov](http://www.delaware.gov) to renew your business license online!**

**SAMPLE COMPLETED RETURN**

TAXABLE BASIS	
<u>\$15,045</u> X .08 = \$ <u>1,204.00</u>	
TAXABLE RENTALS RECEIVED	
	<b>\$ 1,204.00 AMOUNT DUE</b>

Monthly returns for Hotels, Motels and Tourist Homes are due by the 15th day of the month following the end of the tax period.

MONTH END	DUE DATE						
01/31/2006	02/21/2006	04/30/2006	05/22/2006	07/31/2006	08/21/2006	10/31/2006	11/20/2006
02/28/2006	03/20/2006	05/31/2006	06/20/2006	08/31/2006	09/20/2006	11/30/2006	12/20/2006
03/31/2006	04/20/2006	06/30/2006	07/20/2006	09/30/2006	10/20/2006	12/31/2006	01/22/2007

For questions or to speak with a customer service representative, please call Revenue's Gross Receipts Department at (302) 577-8780.