

2013 Record Code Table Information Sheet for Corporate Income Tax Coupons

Corporate Income Tax Scanline and Design Clarification for Software Developers
(To be used in conjunction with the *Scanline Spec Sheet*.)

The approximate size of a Corporate Income Tax Coupon is not to exceed 8 1/2" x 3 3/4".

Corporate coupons are to be personalized with the taxpayer's name, address and other variable information.

Variable information can be displayed in any readable font that fits within the space provided.

There is one scanline for each personalized coupon. It is 54 characters in length. The scanline must be in OCRA font.

It must appear at the center of an invisible block on each form whose base is 2.4" from the bottom of the form and whose top is 2.9" inches from the bottom of the form. The scanline must begin .25" to .50" away from the left edge.

Print quality of the scanline must be at a 99% rate.

Each Corporate Coupon must include a barcode and anchor marks. Barcode specs are available at www.revenue.delaware.gov.

The Barcode Form ID for the 1100T Coupon (below) is **623**.

Position the barcode and anchor marks as they appear below. These forms do not follow a grid at this time.

All Corporate Income Tax Coupons must pass both a **Design Approval** process and a **Test Document** process.

For Design Approval, e-mail a PDF or mail a hardcopy of the coupon to the Delaware Division of Revenue.

This coupon does not need to be personalized.

For Test Document Approval, please mail only pre-cut hardcopies to the Division of Revenue.

One test document must be submitted for each tax period end date.

All test documents must be personalized with sample variable information.

All must include (somewhere on the coupon) the name of the software company for identification purposes.

Mail to: Angela Moffett
Delaware Division of Revenue
820 N. French Street
Wilmington, DE 19801

Scanline Information for Corporate Tentative Tax Coupons (Form 1100-T):

Voucher	Form ID	Tax Rate	Revenue Code	Sub-Type	Filing Frequency	Tax Period End Date	Due Date
T-1	623	50	0038	01	01	Last Day of Tax Year	1st day of 4th month of the Fiscal Year
T-2	623	20	0038	01	02	Last Day of Tax Year	15th day of 6th month of the Fiscal Year
T-3	623	20	0038	01	03	Last Day of Tax Year	15th day of 9th month of the Fiscal Year
T-4	623	10	0038	01	04	Last Day of Tax Year	15th day of 12th month of the Fiscal Year

Sample Design of "S" Corporation Personal Income Tax Coupons:

*Information highlighted below in **Red** is unique to each Corporate Tentative form. Variable information is highlighted in **Purple**.*

DELAWARE DIVISION OF REVENUE FORM 1100-T - DELAWARE CORPORATE TENTATIVE TAX RETURN



FEDERAL IDENTIFICATION NUMBER 1-234567890-001	CALENDAR OR FISCAL YEAR ENDING 12-31-2013	DUE ON OR BE FORE 04-01-2013	VOUCHER T-1
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00380101123456789000112311304011300000000000000000000M *Invisible Scanline Area*

ABC Cleaners
121 Main Street
Dover, DE 19901

Check Here If A
Request For
Change Form Is
Being Filed



BALANCE DUE FROM LINE 5 OF WORKSHEET (50% OF ESTIMATED TAX FOR THE YEAR)	\$	00
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Mail This Form With Remittance Payable To:
Delaware Division of Revenue
P.O. Box 8751, Wilmington, DE 19899-8751

CHANGES MUST BE MADE ON THE REQUEST FOR CHANGE FORM.
CHECK THE BOX IF YOU ARE FILING A CHANGE FORM.



AUTHORIZED SIGNATURE I declare under penalties of perjury, that this is a true, correct and complete return.

DATE

TELEPHONE NUMBER

EMAIL ADDRESS

