

ACCOUNT NUMBER	TAX PERIOD ENDING	DUE ON OR BEFORE	BUSINESS CODE GROUP DESCRIPTION
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BUSINESS NAME AND ADDRESS

TAXABLE BASIS	
_____ X 0.00400 = \$ _____	
GROSS RECEIPTS	
	\$.00 AMOUNT DUE

AUTHORIZED SIGNATURE _____ I declare under penalties of perjury, that this is a true, correct and complete return.	DATE _____	TELEPHONE NUMBER _____
If desired, provide an e-mail address where we may contact you regarding this return. _____		
E-MAIL ADDRESS		

Mail This Form With Remittance Payable To:
Delaware Division of Revenue
P.O. Box 2340, Wilmington, DE 19899-2340
For questions, call (302) 577-8780



LICENSE/EXCISE TAX RETURN - MONTHLY

Complete the return above, sign, date and file by the due date. You may file all monthly or quarterly returns at the end of the year if no tax is due on any of the returns.

To Update Your Contact/Business Information on File with Revenue: [Remit a License Request for Change form](#)
To Change Tax Information You've Already Reported: [Remit an Amended return](#)

SPECIFIC LINE INSTRUCTIONS

PLEASE NOTE: THE DIVISION OF REVENUE REQUIRES ROUNDING OF ALL AMOUNTS ON ALL GROSS RECEIPTS RETURNS.

- Line 1. - Enter the total amount of Gross Receipts for the month where indicated on the return.
- Line 2. - Multiply this amount by 0.00400 and enter the result in the Amount Due block.
- Line 3. - This is the amount of tax due and payable with the filing of this return. Sign and date the return and provide your telephone number. Cut along the line provided and mail the form with remittance due to the address on the return.

**If you have not already renewed this year's business license, do it now to avoid a \$200 penalty.
Go to www.delaware.gov to renew your business license online!**

SAMPLE COMPLETED RETURN

TAXABLE BASIS	
55,800	X 0.00400 = \$ 223.00
GROSS RECEIPTS	
	\$ 223 .00 AMOUNT DUE

Monthly Gross Receipts Tax Returns are due on or before the 20th day of the month following the end of the tax period.

For questions or to speak with a customer service representative, please call Revenue's Gross Receipts Department at (302) 577-8780.