

ACCOUNT NUMBER	TAX PERIOD ENDING	DUE ON OR BEFORE	BUSINESS CODE GROUP DESCRIPTION 701 PBL UTL TX
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BUSINESS NAME AND ADDRESS

TAXABLE BASIS	
_____ X .0200 = \$ _____	
GROSS RECEIPTS - MANUFACTURING	
_____ X .0425 = \$ _____	
GROSS RECEIPTS - OTHER	
\$ _____ .00 AMOUNT DUE	

AUTHORIZED SIGNATURE I declare under penalties of perjury, that this is a true, correct and complete return. _____ DATE _____ TELEPHONE NUMBER _____

If desired, provide an e-mail address where we may contact you regarding this return. _____ E-MAIL ADDRESS _____

Mail This Form With Remittance Payable To:
Delaware Division of Revenue
P.O. Box 2340, Wilmington, DE 19899-2340
For questions, call (302) 577-8780

CUT ALONG THIS LINE AND SEND THE ABOVE PORTION WITH ANY PAYMENT DUE

LICENSE/EXCISE TAX RETURN - MONTHLY

Complete the return above, sign, date and file by the due date. You may file all monthly or quarterly returns at the end of the year if no tax is due on any of the returns.

To Update Your Contact/Business Information on File with Revenue: [Remit a License Request for Change form](#)
To Change Tax Information You've Already Reported: [Remit an Amended return](#)

SPECIFIC LINE INSTRUCTIONS

PLEASE NOTE: THE DIVISION OF REVENUE REQUIRES ROUNDING OF ALL AMOUNTS ON ALL GROSS RECEIPTS RETURNS.

1. Enter on the first line of your return the amount of rents received from Manufacturing gross receipts. Multiply this amount by 0.0200 and enter the result in the space provided.
2. Enter on the second line of your return the amount of rents received from Other gross receipts. Multiply this amount by 0.0425 and enter the result in the space provided.
3. Add the tax from both lines and enter the result in the AMOUNT DUE box. Sign and date the return and provide your telephone number. Cut along the line provided and mail the form with remittance due to the address on the return.

**If you have not already renewed this year's business license, do it now to avoid a \$200 penalty.
Go to www.delaware.gov to renew your business license online!**

SAMPLE COMPLETED RETURN

TAXABLE BASIS	
<u>55,825</u> X .0200 = \$ <u>1,117.00</u>	
GROSS RECEIPTS - MANUFACTURING	
<u>69,550</u> X .0425 = \$ <u>2,956.00</u>	
GROSS RECEIPTS - OTHER	
\$ <u>4,073.00</u> AMOUNT DUE	

Monthly Gross Receipts Tax Returns are due on or before the 20th day of the month following the end of the tax period.

For questions or to speak with a customer service representative, please call Revenue's Gross Receipts Department at (302) 577-8780.